



CANADIAN SKI PATROL™

# calgary **ZONE**

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## Annual General Meeting & Executive Reports

June 23, 2020 | 6:00PM MST

# ELECTION 2020

## EXECUTIVE ELECTION 2020

Historically, the annual election of the Calgary Zone Executive takes place at our face to face AGM. The reality of the COVID-19 situation has forced us to move the election and the AGM online. With the unfeasibility of trying to do a live secret-ballot election during the AGM, the election will instead take place separately and prior to the AGM with the results being announced at the AGM. The election will use the SimplyVoting.com online platform as noted in previous Calgary Zone correspondence.

## BACKGROUND AND NOMINATIONS

For those new to this in the Zone, a bit of background. We have 8 total Zone Executive positions, each with 2 year terms. Several years ago, it was decided that instead of having all 8 positions come up for election at the same time, we would alternate with 4 of them being at the end of their term one year and the other 4 positions the following year. This staggered approach ensures year to year continuity on the Executive and less disruption.

The following Calgary Zone Executive positions are up for election this season:

- Zone President
- VP Administration
- 2 VP at Large positions

The deadline for nominations was June 9. We received nominations, seconds and acceptances for the following:

- Zone President: Cody Whitten
- VP Administration: Nancy Seaman
- VP at Large: Kai Seltner
- VP at Large: Hilary Haliburton

Biographies for Cody and Nancy are located within.

## EXECUTIVE ELECTION PROCESS

- You will each be receiving an email from Simplyvoting.com requesting you to participate in the election process. This email notification will include a secure link to the election as well as your CSP ID# and secure PIN.
- The election will be open for 24 hours starting June 22, 2020 at 12:00hrs (noon) and ending on June 23, 2020 at 12:00hrs (noon).
- Even though we received only one nomination for each open position, the membership still needs to vote that person into the position by majority vote. Typically this is done by a show of hands at the face to face AGM's, but in this online election you will be asked to vote 'Yes' or 'No' if you support the person or not for the specific position.
- There will be a separate vote for each of the 4 positions and nominees.
- The scrutineer for this election is Mike Palamarek, Mountain Division President. He will tally the votes for each position and notify Sandra Williams of the results.
- The results will be presented at the AGM on June 23.

## ELECTION DATE and TIME:

Mark your calendar - the election will be open from **June 22, 2020 at 12:00hrs (noon) to June 23, 2020 at 12:00hrs (noon)**. **You must cast your vote within this window!**

## MOTION VOTE

Four motions will be presented during the online AGM:

- Motion to accept 2019 AGM Minutes
- Motion to approve Lockhart LLP as auditors for the 2020/21 season
- Motion to accept 2020/21 budget
- Motion to accept Executive Annual Dues Exemption

Motions will be raised, and votes cast during the online AGM. Members will be asked to respond verbally with a 'Yes' or 'No' if they accept the Motion or not. The ask for 'Yes' or 'No' responses will be requested three times for each Motion to ensure majority vote is captured accurately. The Motion presented, the second, and acceptance will be recorded and documented in the meeting minutes.

If you have any questions on the election process or motion vote, please contact Sandra Williams at sandraw2@telus.net. If you have any questions on use of the SimplyVoting.com platform, please contact Cody Whitten at cody.whitten@shaw.ca.

Within the remainder of this report you will find the AGM Agenda, 2019 AGM Minutes, Executive Reports and Draft 2020/2021 Budget. Please review prior to the AGM on June 23, 2020.

Kind regards,  
Sandra Williams

## ZOOM MEETING DETAILS

[CLICK TO JOIN MEETING JUNE 23 @ 6:00PM](#)

Meeting ID: 186 410 092  
Password: 745680

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# AGENDA

June 23, 2020 | via Zoom | 6:00PM

1. Call to Order
2. Call for any amendments or edits to the 2019 AGM Minutes
3. Motion 2020-001 – Approve & accept the 2019 AGM Minutes
4. VP Reports Q&A (reports emailed to membership)
5. VP Finance
6. Present a summary of 2019/20 audited statements, Q&A from the membership
7. Motion 2020-002 – Approve Lockhart LLP as auditors for the 2020/21 season
8. Present 2020/21 proposed budget, Q&A from the membership
9. Motion 2020-003 – Approve 2020/21 budget
10. New Business
11. Motion 2020-004 – Accept Executive Annual Dues Exemption
12. Thank and acknowledge the vacating Zone Executives
13. Announce online elections results for Zone Executive and introduce the new Zone Executives

## **Nominations for Open Executive Positions**

The following nominations were received for the following members:

- Cody Whitten for Zone President
- Nancy Seaman for VP Administration
- Hilary Haliburton for VP at Large
- Kai Seltner for VP at Large

# 2019 AGM MINUTES

## Canadian Ski Patrol, Calgary Zone Association

Tuesday June 23, 2019

6:00pm – 7:00pm

Willow Park Golf & Country Club

639 Willow Park Drive SE

Calgary, Alberta

1.	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>• Zone President (J. Rioux) called meeting to order at 18:05hrs</li> <li>• Accounting of members present confirmed quorum present and AGM to proceed (greater than 10% of membership which is currently 168 members)</li> </ul>
2.	<p><b>Accept 2017 AGM Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• Motion to accept 2018 AGM meeting minutes as issued with no changes by D. Gould, seconded by B. Giles. Unanimous vote to accept – MOTION PASSED.</li> </ul>
3.	<p><b>VP Reports</b></p> <ul style="list-style-type: none"> <li>• VP Reports issued via email 2 weeks prior to AGM</li> <li>• Q&amp;A from membership – no questions from the floor</li> </ul>
4.	<p><b>2017/18 Financials</b></p> <ul style="list-style-type: none"> <li>• VP Finance (N. McKendrick) reviewed 2018/19 financials and presented 2019/20 budget</li> <li>• Motion to accept 2018/19 audited financial statements by N. McKendrick, seconded by G. Scotton. Unanimous vote to accept – MOTION PASSED.</li> <li>• Motion to accept Lockhart LLP as auditors for 2019/20 season by N. McKendrick, seconded by H. Anderson. Unanimous vote to accept – MOTION PASSED.</li> <li>• Motion to accept 2019/20 budget by N. McKendrick, seconded by J. Bannerman. Unanimous vote to accept – MOTION PASSED.</li> </ul>
5.	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• No new business raised</li> </ul>
6.	<p><b>Elections</b></p> <ul style="list-style-type: none"> <li>• E. Oldfield reviewed the open positions and explained the electoral process. Open positions included: VP Finance (2 year term), VP Education (2 year term), and two VP at Large positions (2 year terms).</li> <li>• E. Oldfield introduced Mike Palamarek (Mountain Division President) who will preside over the elections</li> <li>• E. Oldfield thanked the outgoing Executive members and members were excused to the floor</li> <li>• E. Oldfield indicated that the following formal nominations were received: <ul style="list-style-type: none"> <li>• John Bannerman for the position of VP Education</li> <li>• Rebecca Sinclair for the position of VP Finance</li> <li>• Dean Trimble and Amy Kraemer for the positions of VP at Large</li> </ul> </li> <li>• J. Bannerman, R. Sinclair, D. Trimble, and A. Kraemer accepted nominations</li> <li>• A call was made for nominations for VP Finance (three times). No nominations raised.</li> <li>• A voice vote was conducted, and R. Sinclair was confirmed as elected to the position of VP Finance for a 2 year term.</li> <li>• A call was made for nominations for VP Education (three times). No nominations raised.</li> <li>• A voice vote was conducted, and J. Bannerman was confirmed as elected to the position of VP Education for a 2 year term.</li> <li>• A call was made for nominations for two VP at Large positions (three times). No nominations raised.</li> <li>• A voice vote was conducted, and D. Trimble and A. Kraemer were confirmed as elected to the position of VP at Large for a 2 year term.</li> <li>• E. Oldfield presented the 2019 Executive Board</li> </ul>
7.	<p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>• Declaration of adjournment of the 2019 AGM by J. Rioux. Meeting adjourned at 18:45hrs.</li> </ul>

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# EXECUTIVE REPORTS

Zone President, Jean Rioux

Firstly, I wanted to thank you for the opportunity to represent you and the Calgary Zone. I was lucky enough to have a very effective Executive who made the job much easier. This allowed time for me to focus along with the other Zone Presidents on the issues that impacted the Membership at the National level.

1. The Zone Presidents have created a SLACK page where they can communicate and share ideas and information, this has worked well.
2. Lake Louise recently changed corporate uniforms, the older uniforms were offered by the Calgary Zone to smaller less fortunate zones, these jackets (with the Lake Louise log covered) have been sent to Zones in Newfoundland, Manitoba, Alberta and B.C.
3. Calgary Zone has replaced the ACTAR training manikins and we have offered them to Prince George Zone, they do not have the money to purchase training equipment and have two resorts that are 600km apart.

That's about it for me, hope to see you out on the ski hills next season.

Thank you,

Jean Rioux

President  
Calgary Zone

# EXECUTIVE REPORTS

## VP Administration, Cody Whitten

### Fees

We continued to provide credits for the annual renewal fees as follows:

- Completed a commitment at a Calgary Zone patrol (\$55 credit)
- Completed fund raising shifts at casino or ski sale (\$55 credit)

### Collection of Fees

Online registration and payment were used this year and it went well. Majority of fees for returning members were paid by the recert weekends. Considering re-imposing strict rule: “cannot write exam unless fees are paid” to avoid the burden on Executive to chase members for payment after the deadline. 2020 deadline for fee payment will be October 31, 2020.

### NDS, Name Badges, and ID Cards

No significant issues identified with login to the NDS this season, beyond the typical NDS access issues.

National demonstrated more responsiveness on issuing ID cards, an improvement from last season.

We were proactive in ordering name badges for new patrollers this year.

### Zone Procedures Update

Minor updates to the Zone Procedures Manual to streamline and clarify minor details. Manual posted on the Calgary Zone website (link below).

### Zone Website Content

Continuing to use the National platform, which is working well. Zone administrative information (bylaws, procedures, meeting minutes... etc) can be accessed online <https://www.skipatrol.ca/calgary/admin-docs/> (must be logged in to view documents). Also updated the expense reporting guidelines and forms.

### Meeting Formats

Calgary Zone was very receptive and nimble in reaction to the global pandemic. Executive meetings used Zoom platform. Calgary Zone will be leaders for the CSP in using Zoom.us for the AGM and Simplyvoting.com platform for elections.

I want to extend a special thank you to the entire membership for your support as I vacate this position after 2 terms. I have learned a lot in the last 4 years, fostered new relationships, and I hope that I added value to the organization. It's not “good bye”, but rather it's “until next time”.

Thank you,

Cody Whitten  
OUTGOING VP Admin CSP, Calgary Zone Association

# EXECUTIVE REPORTS

## VP Operations, Dean Trimble

### **Ski Sale**

Yet another successful ski sale was held with a record amount disbursed to the CSP CZ. This happened despite a power outage on Friday night and having to close the facility until Saturday. Thank you to Geoff Scotten, Drew Martin and Jim Hennessy for their tireless work on this annual project. The CNUSS executive are considering modifications and improvements to the ski sale in an effort to 'take the CNUSS to the next level'. We look forward to reviewing those proposals. Obviously, the CNUSS provides a huge contribution to CZ finances. There is a very real risk of it not happening in 2020 and that reality is being factored into the budgeting process of the CZ Executive for the 2020/2021 season.

### **Our Resorts**

The 2019/2020 season was relatively uneventful from an operational perspective. Issues that arose were handled at the resort CSP executive level. Nordic is looking for a new leader to take over from long-time leader Alex Fuller. CSP numbers at our CZ resorts remained stable. COP is no longer on the radar of the CSP CZ executive as a potential member resort. Our relationship with our member resorts appears to be as strong as ever however the reality of CV19 over the next few seasons may affect this, either positively or negatively.

### **Summer Events**

Jarrett McRitchie has put together a diverse range of summer events which allow our members to remain involved in first responder activities in the off season if they wish. While not providing significant monetary reward, these events do provide good community involvement and exposure optionality. Event participation by CSP members was good last season. Unfortunately, at this time it appears all 2020 summer events have been cancelled.

Thank you,

Dean Trimble  
VP Operations CSP, Calgary Zone Association



# EXECUTIVE REPORTS

## VP Recruitment, Kai Seltner

### New Patroller interest

Prior to the 2019 New Patroller Course, 251(+50 from the 2019 AGM) individuals had contacted the Zone with a request for more information on the Patrol and How to Join. From that number 20 attended an EP day, and 40 attended the Information night. The final class size for 2019 was 24 alpine and 1 Nordic.

For the 2020 Class recruiting did reset the interest list on September 20, 2019 and as of May 25, 120 individuals have contacted the Zone with a request for more information. Of Those 68 expressed an interest in attending an EP day and 20 were able to participate in an EP/Shadow Event.

With the advent of the Covid Pandemic recruiting activated was suspended March 2020. it is hopeful that activities will be able to restart in the near future.

### 2019 Information Night

An Information Night was held in September 2019. It was held at the Bridgeland Community Center on September 19. John Lawson assisted with the night. As stated, before 40 individuals attended the event. 10 where referred from a patroller, 14 via the Website and the remaining a combination of Social Media, Internet Search, previous years interest. At this time planning has begun for a September 2020 event however it is on hold at this time.

### New Patroller Registration

Due to the high retention rate again at the hills this year the Class size was 25 Alpine candidates and 5 Nordic candidates. A Staggered Registration was implemented again though a few IT hiccups did occur.

- August 29, 2019 - Registration Open to EP Day Participants
  - 6 individuals where able to register from the EP day however 2 had to drop prior to course start.
- September 18, 2019 – Information Night Participants allowed to Join
  - Filled Class for alpine
- 2 Candidates from the waiting were able to Join the Class due to drops.
- Final Class Size was 25 (24 Alpine, 1 Nordic)

### Experience Patrol Days

Lake Louise and Nakiska were able to hold their EP days prior to the Covid-19 Pandemic. Panorama unfortunately was unable to hold their event due to the pandemic. Norquay held a few Shadow Days. Prior to the Pandemic it was expected to hold a Spring Ski Off. 17 EP/Shadow day participants were expected to receive an invitation to this event.

### New Patroller Liaison

#### Area Assignments

A new Area Assignment process was implemented this year to allow both the New Patrollers and Areas a fair chance for a good fit recruit. Including Out of Zone Transfers and Sabbatical returns, 28 patrollers needed a home. For the process to work all Area Assignments were distributed once all the Ski Around days were completed. For the New Patroller to be assigned to an Area, both the Patroller and Area had to accept each other. This resulted in 25 Patrollers getting there First choice hill and all Areas were able to get New Patrollers.

Thank you,

Kai Seltner

VP At Large (Recruitment) CSP, Calgary Zone Association

Ski Area	# of New Patrollers
Lake Louise	6
Mt Norquay	6
Nakiska	8
Nordic	1
Panorama	5
Sunshine	5

*NB: Includes in Zone Transfers*

# EXECUTIVE REPORTS

## Recruitment & Retention Metrics

Prepared by: Marielle Flottat May 2020

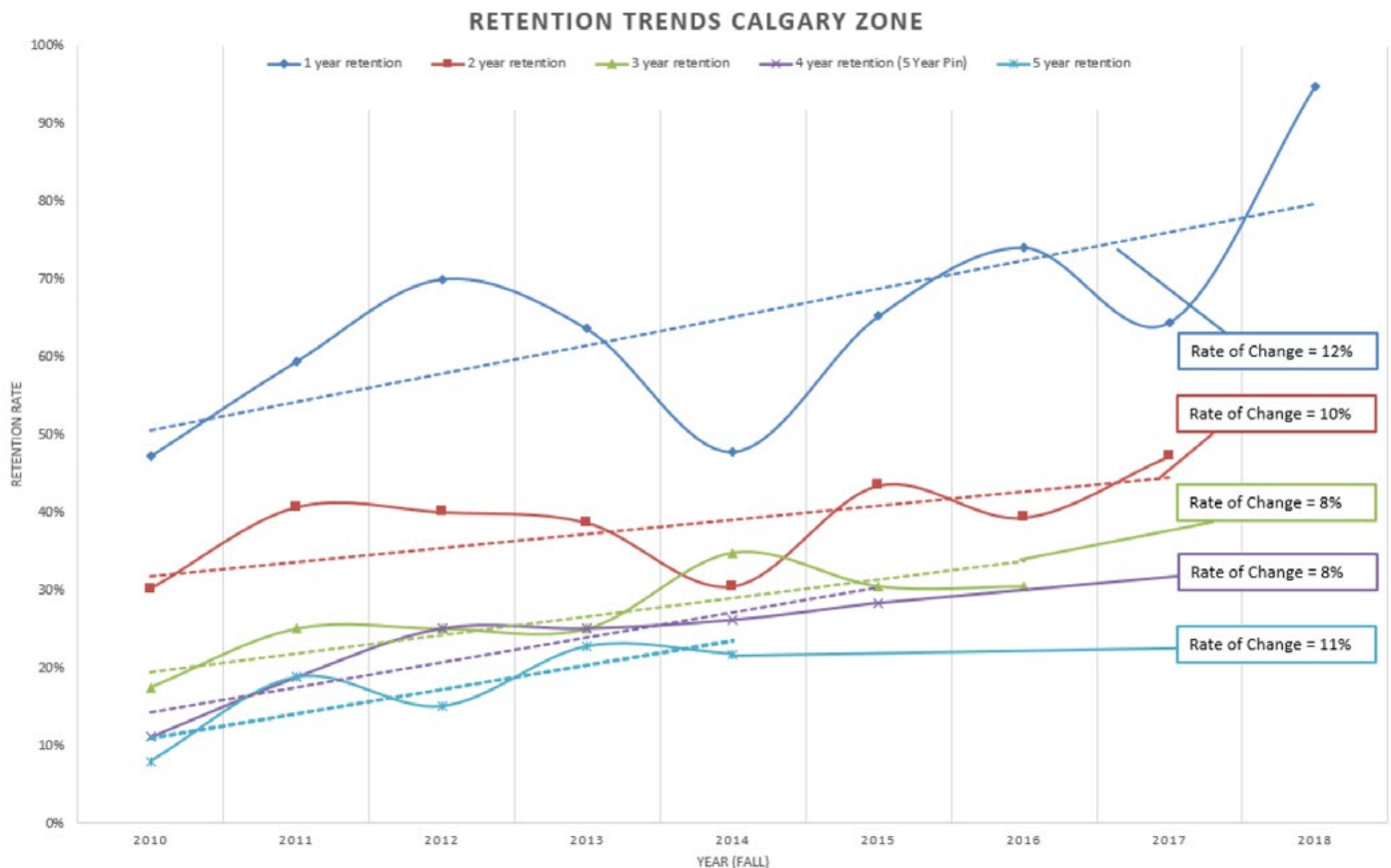
Recruitment and Retention Summary - Canadian Ski Patrol, Calgary Zone																	
Year (Fall)	Returning Patrollers (inc. previous year's new returns)	New Patrollers Recruited (Started AFA course)	New Patrollers Graduated (Passed AFA + On-snow)	Pass Rate	Zone Transfers	Total New Patrollers in CZ	After 1 year		After 2 Years		After 3 Years		After 4 Years (5 Year Pin)		After 5 Years		
							New Patrollers Returned	Retention Rate	New Patrollers Returned	Retention Rate	New Patrollers Returned	Retention Rate	New Patrollers Returned	Retention Rate	New Patrollers Returned	Retention Rate	
Average Before RnR Portfolio								59%		35%		17%		N/A		N/A	
Average After RnR Portfolio								68%		40%		28%		22%		17%	
<b>AVERAGE</b>								<b>65%</b>		<b>39%</b>		<b>27%</b>		<b>22%</b>		<b>17%</b>	
2010	154	72	63	88%	N/A	63	34	47%	19	30%	11	17%	7	11%	5	8%	
2011	161	34	32	94%	N/A	32	19	59%	13	41%	8	25%	6	19%	6	19%	
2012	143	23	20	87%	N/A	20	14	70%	8	40%	5	25%	5	25%	3	15%	
2013*	130	47	44	94%	N/A	44	28	64%	17	39%	11	25%	11	25%	10	23%	
2014**	126	24	23	96%	N/A	23	11	48%	7	30%	8	35%	6	26%	5	22%	
2015	113	47	46	98%	7	53	30	65%	23	43%	18	30%	15	20%			
2016	127	54	54	100%	2	56	40	74%	22	39%	20	30%					
2017	153	48	45	94%	8	53	29	64%	25	47%							
2018	149	29	19	66%	1	20	18	95%									
2019	148	25	23	92%	2	25											

\*First EP Day was hosted in Feb 2013; development of RnR Portfolio initiated in 2013-2014

\*\* RnR Portfolio was officially created in 2014 - 2015 in the Calgary Zone

### Key Points

- Pass rate in 2018 is an anomaly / outlier
- Significant 1<sup>st</sup> year retention rate of 2018 New Patrollers
- General trend of retention increase
- Trends in chart form below (for visual folks! And because I love MS Excel)



# EXECUTIVE REPORTS

## VP Education, John Bannerman

### Instructor Certification Program

- There are eight Instructor Trainers (IT) in the Calgary Zone. ITs attended a recert in mid-August
- There are 34 Instructors/Assistant Instructors (I/AI) in the Calgary Zone -- including Advanced First Aid (AFA) and On-snow (OS). The Yearly Instructor Update (IYU) and recert was held at the end of August.

### AFA Recertification

- Bandaging sessions were held throughout late summer and fall, hosted by each patrol;
- 125 returning patrollers were recertified -- most of them at the returning weekends (three) held throughout the fall.

### AFA Rookie Course

- 25 rookies attended the AFA course during the fall. All passed the written and diagnostic tests.

### On Snow Town Hall

- We held a town hall meeting at the end of November, facilitated by Neil MacDonald, Participants helped to create a vision for the ongoing improvement of the OS program.

### On Snow Management

- A steering committee was established to rejuvenate the OS program, in the best interests of instructors and patrollers. The committee includes: *Neil MacDonald (lead), James Papineau, Phil Nelson, John Bannerman*

### On Snow Rookie Course

- 24 rookies, one returning patroller, and four transferees attended the OS rookie testing and toboggan training weekend, held at Nakiska (one rookie needed to postpone testing due to a medical procedure). Twenty rookies passed, four were incomplete.

### On Snow Ski Improvement Sessions

- Weekly sessions started in January, and were held until Winsport shut down due to the pandemic.

### On Snow Avalanche Program

Ken Lukawy ran the avalanche program this year, here are some of the highlights:

- AST 1 courses were held at Lake Louise (11 participants) and Fernie Alpine Resort (6 participants);
- An AST 2 course was held in Banff National Park and Glacier National Park (7 participants);
- Companion Rescue Skills (CRS) courses were held in Whitehorse, YK (two courses, 26 participants total) and at Mt. Norquay (8 participants);
- An update of the non-first aid section of the CSP Patroller Manual and all related educational materials continue

### Fall 2020

- CSP regular members' current AFA certification has been extended by 12 months, to expire on December 31, 2021. Returning patrollers will be expected to review the AFA Manual changes online or as part of their hill returning weekend, but there will be no zone returning weekends or exams for the 2020/21 season;
- CSP Regular Members who are Instructors and Instructor Trainers and whose ICP certifications expire in 2020 have had their certification extended for one calendar year from the current expiration date;
- If conditions permit, there may be a rookie course in the fall of 2020. If this happens, AFA instructors will have to review the AFA Manual and eLearning module changes online before the start of the course;
- If conditions permit, I will create VOLUNTARY practical training opportunities for returning patrollers in the fall of 2020;

Thank-you to all the instructors who helped make this a successful season.

John Bannerman  
VP Education CSP, Calgary Zone Association

# EXECUTIVE REPORTS

## VP Communication, Amy Kraemer

### **Registration**

Beginning the season with member registration, there were some technical difficulties in getting systems up and running. Once opened up to the membership, registration seemed smooth from a communications standpoint. Notice of registration could have been sent earlier to allow for greater engagement prior to the first recertification.

### **On-going Communication/I.C.E Bulletin**

An on-going communication style was adopted this year to share news with the membership as it became relevant. These notices were posted to the Calgary Zone website so the membership could be kept up to date with the regular bulletin. A newsletter style of communication is being considered.

Issues arose with the email domain in early 2020. The executive was able to solve the problem, but communications were delayed as a result. In the upcoming year, the intent is to transition from the cspcalgary zone domain to the @skipatrol domain in order to leverage off the IT support from National.

### **Rookie Materials**

Worked with the VP Recruitment to create new materials to support rookie hill selection as well as ski test procedure. These documents can be updated and adopted for years to come.

### **Social Media Policy**

A social media policy has been created specific to the Calgary Zone and is available for reference on the Calgary Zone members site. Should you have any questions about the policy, please contact a member of the zone executive.

### **IT Services**

The zone executive has identified a need for IT expertise to assist with items such as registration, website maintenance, and technology systems. A more fullsome description of the role will be distributed to the membership. If you are interested in supporting the Calgary Zone in this capacity, please contact amy.kraemer@skipatrol.ca for details. If the role is not filled on a volunteer basis, a budget has been set aside for this role on a consultation basis.

It was a year of learnings in the VP communications role. Within the upcoming year, focus is on execution to maintain engagement with the Calgary Zone executive.

Thank you,

Amy Kraemer

VP At Large (Communications) CSP, Calgary Zone Association

# EXECUTIVE REPORTS

VP Finance, Rebecca Sinclair

## 2020-2021 Budget

Please note that the attached budget is DRAFT only. Final budget will be presented along with the audited financial statements.

OPERATING BUDGET 2020-2021		Draft May 15, 2020			
Summary Page		2019-2020	2019-2020	2020-2021	
Revenues		Budget	Actuals	Budget	Notes
Casino Revenue		\$ 35,400	\$ 22,957	\$ -	1
Investment Income (interest)		\$ 100	\$ 1,316	\$ -	
Membership dues collected		\$ 15,500	\$ 18,065	\$ 9,500	
Other Revenue		\$ -	\$ 9,705	\$ -	
Donations		\$ -	\$ 1,067	\$ -	
Ski sale revenues		\$ 75,000	\$ 92,966	\$ -	
Special Event Revenue		\$ 1,000	\$ 990	\$ -	2
Store sales		\$ 3,000	\$ 982	\$ 3,000	
<b>Total revenues</b>		<b>\$ 130,000</b>	<b>\$ 148,047</b>	<b>\$ 12,500</b>	
<b>Direct Costs</b>					
Total Cost of Goods Sold		\$ -	\$ -	\$ 1,000	
Special Event Expenses		\$ 300	\$ -	\$ 300	
Membership Fees to National & Division		\$ 31,700	\$ 26,593	\$ 24,500	
<b>Total Direct Costs</b>		<b>\$ 32,000</b>	<b>\$ 26,593</b>	<b>\$ 25,800</b>	
<b>Net Revenue</b>		<b>\$ 98,000</b>	<b>\$ 121,455</b>	<b>\$ (13,300)</b>	
<b>Expenses</b>					
Administration & Bank Charges		\$ 1,200	\$ 1,093	\$ 1,200	
Communications & PA (includes recruiting)		\$ 5,400	\$ 4,371	\$ 6,600	
Education		\$ 19,300	\$ 24,387	\$ 23,400	
Executive Matters (Administration, Conf, Donations)		\$ 16,600	\$ 11,904	\$ 11,200	
Finance		\$ 2,700	\$ 2,923	\$ 200	
Insurance		\$ 2,000	\$ 2,087	\$ 2,000	
Member Services		\$ 18,100	\$ 14,805	\$ 16,200	3
Operations (includes equip purchase & uniforms)		\$ 11,200	\$ 20,267	\$ 16,200	
Patrol Support Fund - Retention & Training		\$ 12,300	\$ 11,753	\$ 12,100	
Professional Fees		\$ 8,000	\$ 8,840	\$ 8,000	
Repairs & Maintenance		\$ 2,000	\$ 1,157	\$ 2,000	
<b>Total Expenses</b>		<b>\$ 98,800</b>	<b>\$ 103,587</b>	<b>\$ 99,100</b>	
<b>Excess of Revenue over Expenses (Expenses over Revenue) before Amortization</b>		<b>\$ (800)</b>	<b>\$ 17,867</b>	<b>\$ (112,400)</b>	
<b>Amortization</b>			<b>\$ 17,178</b>	<b>\$ 17,000</b>	4
<b>Excess of Revenue over Expenses (Expenses over Revenue)</b>		<b>\$ (800)</b>	<b>\$ 690</b>	<b>\$ (129,400)</b>	

### NOTES:

1. Funds moved from casino account for eligible expenditures as outlined by AGLC
2. There will be a disbursement of funds to individual patrols based on the 2019-2020 fiscal year
3. Includes awards, trophies & social events
4. Amortization determined by auditor - used prior year amount as estimate

# MOTIONS

## AGM SUMMARY OF MOTIONS

Motion	Description
Motion 2020-001 Accept 2019 AGM Minutes	<p><b>Motion submitted by:</b> Cody Whitten, VP Administration, Calgary Zone            cody.whitten@skipatrol.ca</p> <p><b>Date of submittal:</b> May 22, 2020</p> <p><b>Motion:</b> Request the Membership to accept the minutes for the 2019 AGM as distributed on June 9, 2020 with amendments as clarified prior to the AGM.</p>
Motion 2020-002 Approve Lockhart LLP as auditors for the 2020/21 season	<p><b>Motion submitted by:</b> Rebecca Sinclair, VP Finance, Calgary Zone            rebecca.sinclair@skipatrol.ca</p> <p><b>Date of submittal:</b> May 22, 2020</p> <p><b>Motion:</b> Request the Membership to approve Lockhart LLP as auditors for the 2020/21 season.</p>
Motion 2020-003 Accept 2020/2021 Budget	<p><b>Motion submitted by:</b> Rebecca Sinclair, VP Finance, Calgary Zone            rebecca.sinclair@skipatrol.ca</p> <p><b>Date of submittal:</b> May 22, 2020</p> <p><b>Motion:</b> Request the Membership to approve the 2020/21 budget as issued prior to the AGM.</p>
Motion 2020-004 Accept Executive Annual Dues Exemption	<p><b>Motion submitted by:</b> Jean Rioux, President, Calgary Zone            jean.rioux@skipatrol.ca</p> <p><b>Date of submittal:</b> March 24, 2020</p> <p><b>Motion:</b> It is proposed that any elected member serving on the Calgary Zone Executive, be exempt from paying all CSP annual dues while they are actively serving on the Executive. The Calgary Zone will fund these annual dues on their behalf. Should the Executive member quit the Executive or be asked to leave the Executive for whatever reason mid-season, they are obligated pay to Calgary Zone the CSP annual dues they were previously exempt from for that particular season. If approved, this resolution will be reflected in the Zone Procedures.</p>

# NOMINATIONS

## BIO SUMMARIES

### Cody Whitten

**Nominated Position:** Zone President

**Years with Canadian Ski Patrol:** 5 Years

**Patrol Area:** Lake Louise

**Previous Roles in the Calgary Zone:** VP Administration 2016 – 2020 (2 terms)

**Hobbies/Interests**

- Master SCUBA diver
- Watching my boys play hockey, and coaching my son's Midget team
- Wicked slice and epically high golf handicap



**Reason I chose to put my name forward**

I can think of many reasons of why NOT to run for President! This is a very challenging role requiring depth and understanding of both the Zone and the larger Canadian Ski Patrol organization. I have reached out to members of the Calgary Zone who have more experience to assist me with this challenge.

I have spent four years in the VP Administration role, developing an understanding of how the organization functions at the Zone level, implementing positive changes, and learning how the Calgary Zone fits into the Division and National structure. I have come to realize that this organization excels because of the commitment of the Membership, and in turn, the organization needs to support the Membership.

With this knowledge, I want to carry on the groundwork laid down by previous Zone Presidents and continue to help redefine the organization. The CSP needs to ensure that it places its client first – the Members... you and me. The CSP operates as a federated charity, and I believe that the National organization should provide standards, structure, and identity... and allow Zone's to operationalize the National mandate. This can only be achieved through continued improvements in communication between all groups. Each hill, area, and Zone has unique needs and requirements. The Zone and the PLs need to be positioned and equipped to meet the needs of our industry partners and our membership. The Calgary Zone is here to implement National standards, respond to the unique needs of our ski area partners, and to serve our members.

**Strengths and Experience**

I can kinda ski... and during two terms served as VP Administration, I have been exposed to Division and National matters giving me insights into how the Calgary Zone supports the broader association. As a fully engaged patroller, I am familiar with the needs of the Calgary Zone and of our members.

In my professional life, I have 25 years of experience with Imperial Oil / ExxonMobil as a Project Manager. I have experience navigating the nuances of a large and complex organization and successfully leading and coaching teams through difficult challenges – often without direct authority.

As Zone President, this expertise will help me to positively and proactively lead the Calgary Zone into the future and help guide the broader CSP organization in governance and strategic matters, with a focus on the needs and interests of the Membership.

# NOMINATIONS

## BIO SUMMARIES

### Nancy Seaman

**Nominated Position:** VP Administration

**Years with Canadian Ski Patrol:** 17 Years

**Patrol Area:** Lake Louise

**Previous Roles in the Calgary Zone:** V

- Calgary Zone Ombudsman – 2012-present
- Patrol Lead – Lake Louise 2009-2011
- Chair, 2008 Mountain Division First Aid Competition (held at Lake Louise)

#### Hobbies/Interests

- Alpine and cross-country skiing
- Snowshoeing
- Pickleball
- Equestrian Activities
- Golfing

#### Strengths and Experience

##### Ski Patrol

My role as chair of the 2008 Mountain Division First Aid Competition allowed me to explore the many components required to put on such an event. Together with my organizing team we created a successful and profitable event hosting 125 delegates; including participants, testers, patients and sponsors. The weekend consisted of a welcome party to provide a registration package to all delegates and meet and greet social. The competition was held the next day and concluded with an awards dinner and silent auction.

##### Professional

I have spent over 20 years in the oil and gas sector in mineral Land. My positions have ranged from lease administration, contracts and Mineral Land Negotiator. These roles have included: understanding and implementation of provincial regulations, database analysis, contract review and analysis working extensively with MS Excel and a variety of databases, negotiations with mineral land owners, among many other duties. Teamwork has always been a key element to my professional success; which is something also so very important in the ski patrol as well.



##### Board Experience

I am currently a director of my local agricultural society. My position on the board has provided numerous opportunities to become involved in a variety of sub-committees; which reflect areas of both need and interest. When our arena collapsed (due to snow load) in March 2018, I volunteered to be on the newly created rebuild sub-committee; which worked on the planning and development of a new facility. I am the current chair of the annual Golf Tournament, typically held in early June. And finally as an active riding member, I was asked to chair our new Riding Committee. I have engaged our membership (ideally with a riding member concentration) to help with riding member concerns and issues going forward.



# NOMINATIONS

## BIO SUMMARIES

### Hilary Haliburton

**Nominated Position:** VP At Large

**Years with Canadian Ski Patrol:** 2 Years

**Patrol Area:** Sunshine & Nordic

**Previous Roles in the Calgary Zone:**

- N/A

#### **Hobbies/Interests**

- Almost anything in the solo outdoor athletic category, including triathlon (Ironman), backpacking, canoe tripping, mountain biking, trail running and of course both kinds of skiing. Earlier in life horses and sailing too
- The natural world - birds, animals, plants, geology
- Gardening
- Coaching recreational distance running
- Alpine race volunteer/official when my daughter was racing
- Volunteering at Wellspring Calgary (support centre for cancer patients and their caregivers)



#### **Strengths and Experience**

My engineering background gives me good problem solving and analytical skills, which I think will be useful given the challenges the CSP may be facing for the coming season in the COVID-19 world. I like working with others as part of a team and try not to let ego get in the way. I enjoy a challenge. And most of all, I care about people and want to be helpful.

#### **Reason I chose to put my name forward**

Actually I didn't, it was somebody else's idea. But if someone thinks I have something to offer then I'm willing to give it a shot. As one of the many unemployed/semi-retired engineers in town, I enjoy volunteering and contributing to organizations that have a positive impact, and CSP certainly qualifies!

# NOMINATIONS

## BIO SUMMARIES

### Kai Seltner

**Nominated Position:** VP At Large

**Years with Canadian Ski Patrol:** 4 Years

**Patrol Area:** Lake Louise

**Previous Roles in the Calgary Zone:**

- VP at Large Recruitment 2018-2020 (1 term)

#### **Hobbies/Interests**

- Wannabe mountain enthusiast who occasionally works as an engineer.
- Coach for a Recreational Swim Club
- Calgary Stampede Food Connoisseur



#### **Strengths and Experience**

Whenever someone begins a new role there is always an associated learning curve that is present. By having served one term in this role already I have been through that curve and can use the experience to continue to move the zone to a sustainable recruiting strategy.

In my Non-Ski Patrol life, I am an engineer by schooling and have had the opportunity to work across multiple business units. These roles have taught me how to be nimble when needed and the value of teamwork. I hope do be able to bring these lessons to the role again.

#### **Reason I chose to put my name forward ...again**

I could write a bunch of reason for why I want to run again. However, it really boils down to, that there are still a few projects that I have started, and I would like to finish them before I move on. During my term the zone has changed, when I started Sunshine and Panorama where only accepting experience patrollers and now, the two hills are taking New Patrollers providing more opportunities for our candidates. The class size when I began was close to 50 candidates and has been reduced to 25. I credit this to an incredible retention rate spearheaded by the PLs and a more targeted recruiting strategy that has been focused on a "good fit" as opposed to quantity of applicants.

Looking forward a number of initiatives have been started that I would like to complete. Including moving the primary recruiting season to mid-winter as opposed to fall and focusing the recruiting strategy on the "Ideal Patroller for a Ski Area". I hope by doing these changes the future New Candidates will have a home that they are excited to go to prior to joining the course and that this will lead to higher retention rates in the future.



**calgary** ZONE

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# Annual General Meeting

June 23, 2020 | 6:00PM MST

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## ZOOM DETAILS

<https://us04web.zoom.us/j/186410092?pwd=aHY5MUI5L2xYamp1M3BHQ293WE1tQT09>

**Meeting ID: 186 410 092**

**Password: 745680**