



Conflict of Interest Policy



This document is the property of the Canadian Ski Patrol. It may not be altered or amended without the expressed written consent of the National Office of the Canadian Ski Patrol.

This document supersedes all previous copies of this policy.

Version 1.0

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Conflict of Interest



1. A director, officer or employee has a conflict of interest if he or she knows or reasonably should know that:
 - a) In making a decision or participating in making a decision, or
 - b) In otherwise carrying out his or her responsibilities there is an opportunity to further his or her private interest or improperly to further another person's private interest.
2. A director, officer or employee who believes that he or she has a conflict of interest must disclose it to the authority named in the policies of the Canadian Ski Patrol and follow the procedures and any other requirements set out in the policies of the Canadian Ski Patrol.
3. A director, officer or employee:
 - a) must before taking office or beginning employment and annually thereafter, file a written declaration with the authority named in the policies of the Canadian Ski Patrol disclosing any business, employment or personal interest that results or could result in a conflict between the person's private interest and his or her responsibilities, and
 - b) If, after making a declaration, a director, officer or employee acquires an interest that results or could result in a conflict of interest, the person must immediately file a revised declaration with the authority named in the policies of the Canadian Ski Patrol.
4. In the event of a conflict of interest, a director, officer or employee must:
 - a) Immediately disclose the nature and extent of the conflict of interest in writing;
 - b) withdraw from any meeting at which the conflict of interest arises, without voting or participating in consideration of the matter, and, if the meeting is a board meeting, request that disclosure of the conflict of interest and withdrawal is noted in the minutes, and
 - c) Refrain from acting in any manner, directly or indirectly, to influence the decision on the matter.
5. For greater clarity, this policy applies to members who fulfill responsibilities in a zone, division or other position within the Canadian Ski Patrol.
6. Disclosure requirements are described in Canadian Ski Patrol – Disclosure Requirements.